

# MINUTES

## Nevada State Emergency Response Commission (SERC)

### Funding Committee Meeting

Thursday, September 15, 2016 – 2:00

Phone-in # 775-687-0999 Carson City

# 702-486-5260 Las Vegas

Participant's Collaboration Code: 47516

#### Carson City

State Emergency Response Commission

107 Jacobsen Way, Room 51

Carson City, NV

**Committee Members:** Richard Brenner - Chair, Tom Burns, Susan Crowley, Stacey Giomi and John Helmreich

**Guests:** Tracey Moore

**Staff:** Stephanie Parker, Denise Uber, Nathan Hastings

**Absent:** John Helmreich

*The Committee may take action on items marked "Discussion/For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the chairperson. Items may be combined for consideration by the Committee at the discretion of the chairperson. Items may be pulled or removed from the agenda at any time.*

#### 1. CALL TO ORDER

Mr. Brenner called the meeting to order at 2:00pm

#### 2. ROLL, CONFIRM QUORUM AND INTRODUCTIONS

Members, staff and guests introduced themselves as above. A quorum was present.

#### 3. PUBLIC COMMENT.

Mr. Brenner called for public comment, there was none.

#### 4. APPROVAL OF AUGUST 29, 2016 MEETING MINUTES -

No action was taken on the August 29<sup>th</sup> Funding committee meeting minute, as they were not prepared yet.

#### 5. REVIEW OF FIRESHOWSWEST™ APPLICATION BY MINERAL COUNTY

The Committee discussed the Mineral County FSW™ application which was received on August 13, 2016. Mr. Giomi motioned to approve the application, Ms. Crowley seconded the motion. Motion passed.

**6. REVIEW OF FY2017 HMEP GRANT APPLICATIONS BY LEPC'S AND STATE AGENCIES**

The Committee reviewed the HMEP FY2017 grant application for LEPC's – Clark County, Douglas, County and Nye County.

Mr. Giomi motioned to approve Clark County's application for \$29,647.00, contingent on receiving their meeting minutes. Ms. Crowley seconded. Motioned passed.

Mr. Giomi motioned to approve Douglas County's application for \$29,558.00 pending a second quote or an updated sole source letter. Ms. Crowley seconded. Motion passed.

No action was taken on Nye County's application, as the committee directed staff to seek USDOT approval for Nye County's request. Mr. Hastings agreed to taking it off the agenda for now, and re-agenized it for the next meeting. Ms. Parker agreed to speak with USDOT.

**7. REVIEW SERC TRAVEL FUNDS FY2017 FOR STAFF MONITORING VISITS**

The Funding committee reviewed the legislatively approved budget for travel funds in FY2017. The committee discussed funding for SERC staff to conduct LEPC monitoring site visits. PHMSA noted monitoring of LEPC's was missing. Ms. Parker shared there are Highway funds available in the amount of \$1,700.00 for Staff in-state travel to start out with, however it is not feasible with the current budget to comply with the existing policy for 8 visits. Staff can get back with the Committee as visits are done.

**8. REVIEW OF U.S. DEPARTMENT OF TRANSPORTATION, HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) ALLOCATION FOR SERC CO-CHAIR AND STAFF TO ATTEND THE SPRING 2017 NATIONAL ASSOCIATION OF SARA TITLE III PROGRAM OFFICIAL (NASTTPO) TRAINING CONFERENCE**

The Funding committee discussed the request for the SERC Co-Chair and Staff to attend NASTTPO in April or May; the location has not been disclosed as of yet. There are two conferences held annually that cost no more than \$2,000.00 per person. Mr. Giomi moved to allocate up to \$5000.00 from HMEP funds for SERC Co-Chair and SERC staff, up to two to attend the NASTTPO training conference. Ms. Crowley seconded. Motion passed.

**9. REVIEW SERC REPRESENTATION AT THE WESTERN STATES SERC CONFERENCE**

The Funding committee discussed the potential or viability for SERC representation at the Western States SERC Conference in February 2017. Mr. Brenner said last year it was a success. The funding for the conference needed to be determined. Mr. Giomi suggested staff contact USDOT for the information. The Committee agreed.

**10. REVIEW REVISED SERC GRANT SCHEDULE AND FUNDING COMMITTEE MEETING SCHEDULE -**

The Funding Committee discussed the need for activities for FY18 by the end of the year. Also discussed was the feedback from the LEPC surveys on what they thought would work best with grant scheduling. Ms. Parker said we can change the timeframes.

Mr. Giomi asked if Staff could manage 34 grants at a time, which would mean the committee reviewing 34 at a time and that would be difficult. Mr. Brenner said we could spread it out. Mr. Giomi said 3 month periods. Ms. Crowley said the LEPC's liked 3 grant cycles and wanted the availability for a mid-cycle. Ms. Parker asked if the suggestion was to have the SERC deadline in January with a funding committee meeting in March, then the United We Stand in March with a funding committee meeting in June and HMEP when needed for the PHMSA requirements. Ms. Crowley suggested the full SERC commission discuss this in October at the next meeting.

**11. PUBLIC COMMENT**

Mr. Brenner called for public comment, there was none.

**12. ADJOURNMENT**

Mr. Burns motioned for adjournment, Ms. Crowley seconded. Meeting was adjourned at 3:27pm.